

City of Decatur
Board of Public Works & Safety Minutes
October 17, 2023

The City of Decatur Board of Public Works and Safety members met on October 17, 2023 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Phyllis Whitright and City Attorney Anne Razo. Board member, Craig Coshow was absent.

The Clerk-Treasurer had emailed the minutes from the October 3, 2023 meeting. Fullenkamp made a motion to approve the minutes, seconded by Mayor Rickord, the motion was adopted.

The first item on the agenda was the opening of quotes for the softening salt for the water plants. The quotes were as follow: 1) Mid-American Salt, LLC at \$134.75 per ton; 2) Cargill with a quote of \$141.44 per ton; 3) Morton Salt responded with no quote as to their inability to fulfill their obligations; and 4) Midwest Salt with a quote of \$154.00 per ton. The quotes were based on 1,500 tons of salt. Fullenkamp made a motion for Kevin Hackman, Utilities Auditor, to take the quotes under advisement until the next meeting on November 8th. Seconded by Mayor Rickord, the motion was adopted.

Next on the agenda was Fire Chief Jeff Sheets who was recommending to promote Taylor Gage as a Captain of the Decatur Fire Department. Gage is a member of the department who has 16 years of experience; 5 years as a volunteer, 4 years with the Preble Fire Department, and 7 years as a full-time firefighter for Decatur. Fullenkamp made a motion to appoint Taylor Gage as a Captain of the Decatur Fire Department. Seconded by Mayor Rickord, the motion was adopted.

Curt Witte, Building and Zoning Superintendent handed out photos to show the condition of a home located at 1005 Schirmeyer Street. Witte noted back on July 19, 2023 approval was given to condemn the building. The property is now under new ownership and the new owner, Mark Mendez is requesting to enter into a contract with the City to demolish the home. Operation Manager, Jeremy Gilbert noted that the current demolition contracts with the City are for the owner to reimburse the City for disposal cost only. Fullenkamp made a motion for Witte to proceed with the contract with the new owner for demolition of the home, and to bill the owner for disposal fees. Seconded by Mayor Rickord, the motion was adopted. Following the passage of the motion, it was discussed to look into adding labor and equipment charges for future demolition contracts. Operation Manager, Jeremy Gilbert will provide information to the Board of the total cost for demolitions, including labor and equipment.

Next on the agenda was the approval of the Adams County Council on Aging's (ACCA) Long-Term Lease. City Attorney Anne Razo shared that the ACCA was a part of the Interlocal Agreement between the City and the County and as a result the ACCA has a long-term agreement as its Director is the acting administrator for the MERIT Center. Currently the ACCA uses rooms 1, 1A, and 109, which no rent is collected in lieu of doing the administrative work. Recently room 105 became vacant and ACCA wishes to use that room for a breakroom. Attorney Razo shared that the MERIT Center Board voted to charge ACCA a rate of \$5.00 per square foot at 192 square feet for a total of \$960 annually. Attorney Razo requested approval for adoption of the lease as presented. Fullenkamp made a motion to approve the lease as presented. Seconded by Mayor Rickord, the motion was adopted.

Clerk-Treasurer Phyllis Whitright brought forth a letter of retirement from Verlin Butcher whose last work day will be November 30, 2023. Verlin has worked for the Sewage Department since 1984. Fullenkamp made a motion to make Verlin Butcher's letter of retirement a matter of record. Seconded by Mayor Rickord, the motion was adopted.

There being no other business, Fullenkamp made a motion to adjourn. Seconded by Mayor Rickord, the motion was adopted.

Adjournment was at 6:28 P.M.