

City of Decatur  
Board of Public Works & Safety Minutes  
July 16, 2024

The City of Decatur Board of Public Works and Safety members met on July 16, 2024 at 6:00 at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Tyler Fullenkamp, Craig Coshow and Mayor Dan Rickord. Also present were Clerk-Treasurer Kevin Hackman and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the July 2, 2024 meeting. Fullenkamp made a motion to adopt the minutes from July 2, 2024 as emailed. Seconded by Coshow, the motion was adopted.

The first item on the agenda was a code enforcement issue at 1315 Mix Avenue which is owned by Fernando and Savannah Eguia who were requested to attend this evening's meeting but did not respond. The first notice was on May 21, 2023 for weeds and vegetation and a dilapidated garage door. It was shared that on June 19, 2024 the yard had been mowed and the weeds and vegetation had been cleared. A drive by today noted the garage door had not been repaired/closed. It was noted the water has been shut off so there are likely no persons living at 1315 Mix Avenue. The appropriate steps had been taking regarding the abatement issue by the City and Fullenkamp made a motion that City Attorney Anne Razo draft a letter giving the owner seven (7) days following the reception of the letter to shut/repair the garage door or a fine of \$100 per day will be imposed. Seconded by Coshow, the motion was adopted.

Next on the agenda was an update regarding the building at 138 N. Second Street. City Attorney Anne Razo noted she had confirmed with Colton Bickel, Director of the Adams County Economic Development Corporation and bids are to be sought and it is anticipated they will be opened on September 3, 2024.

Fire Chief Jeff Sheets appeared before the Board seeking support for the department's newly developed Training Policy. It was shared that Taylor Gage, who is in charge of the training program, had prepared the policy. Chief Sheets shared the number of hours required each month is extremely high. The training is necessary to assist in lower insurance rates. It was noted the department had not had a Training Policy previously. Coshow made a motion to approve the Training Policy as presented. Seconded by Fullenkamp, the motion was adopted.

Jeremy Gilbert, Operations Manager, and Beth Johnson, representative from USI Consultants of Indiana, appeared before the Board to discuss various safety issues, especially in the area of the school. Ms. Johnson noted USI would prepare the paperwork for a HSIP grant from the State offered at \$50 Million for small projects. USI Consultants would do the legwork to see the grant through application, engineering, and construction. Two projects were discussed. The first, and least expensive, would improve the pedestrian safety at the school with such things as crosswalks along E. Monroe Street and Piqua Road in the amount of \$5,000. The second project would be an attempt to rectify the traffic jams before and after school each day by adding a left turn lane onto Jackson Street as it enters the school entrance in the amount of \$10,000. Fullenkamp made a motion to authorize Mayor Rickord to sign the authorization to proceed forms per the Council's ability to fund the project. Seconded by Coshow, the motion was adopted.

Next on the agenda was the opening of quotes for center and edge line markings for various streets throughout the City. Jeremy Gilbert, Operations Manager, shared some streets had been paved as long as 8 or 9 years ago and were not marked/lined. Bids were received from Air Markings at \$57,561.20 and Three Rivers at \$63,911.30. Coshow made a motion for Gilbert to take the quotes under advisement. Seconded by Fullenkamp, the motion was adopted.

Operations Manager Jeremy Gilbert then shared that the dump truck ordered last year had been completed earlier than anticipated. Gilbert is seeking funds to purchase the needed equipment to properly equip the truck. Gilbert shared had had about \$40,000 in his budget but sought additional funds from the ARPA Funds. Quotes for the extra items were \$92,969 from Monroe Company, \$89,610 from WA Jones Equipment, and \$94,736 from Godwin Group. Coshow made a motion for Gilbert to take the bids under advisement. Seconded by Fullenkamp, the motion was adopted.

Following recommendation from Gilbert, Coshow made a motion to accept all three bids and recommend the request for funding to the Council for payment. Seconded by Fullenkamp, the motion passed.

There being no other business, Coshow made a motion to adjourn. Seconded by Fullenkamp, the motion was adopted.

Adjournment was at 6:41 P.M.