

City of Decatur
Board of Public Works & Safety Minutes
November 18, 2025

The City of Decatur Board of Public Works and Safety Members met on Tuesday, November 18, 2025 at 6:00 p.m. at City Hall in Council Chambers, 172 N. Second Street, Decatur. Members present were Craig Coshow, Tyler Fullenkamp, and Mayor Dan Rickord. Also present were Clerk-Treasurer Eran Hackman and City Attorney Anne Razo.

The Clerk-Treasurer had emailed the minutes from the November 4, 2025 meeting. Coshow made a motion to adopt the minutes of November 4, 2025 as emailed. Seconded by Fullenkamp, the motion was adopted.

The first item on the agenda was the Holiday Schedule for 2026. It was noted the schedule was the same as 2025 with the appropriate dates. Coshow made a motion to adopt the 2026 Holiday Schedule as presented. Seconded by Fullenkamp, the motion was adopted.

Fullenkamp made a motion to make a matter of record the letter of resignation from Lisa Wemhoff, Building and Zoning Office Administrator, effective November 28, 2025. Seconded by Coshow, the motion was adopted.

It was shared the position for the Building and Zoning Department vacancy as well as the posting for a Park Superintendent position to begin on January 1, 2026 are properly posted.

Next on the agenda was action regarding the quotes having been taken for the clearing of the area behind Schirmeyer Street. It was shared that two quotes had been received and the lower quote was selected but somehow it had not been brought before the Board for action. Having looked through the records it was noted the acceptance of the lower bid from Luginbill Inc. needed to be ratified. Coshow made a motion to note the lower quote from Luginbill had been used to do the clearing work behind Schirmeyer Street. Seconded by Fullenkamp, the motion was adopted. It was shared that the actual cost ended being less than the quote.

Mayor Rickord shared the contract with North Adams Community Schools regarding the Resource Officer, Andrew Elwell, needed to be made a matter of record. Fullenkamp made a motion to make a matter of record the Resource Officer contract with North Adams and authorized Mayor Rickord to sign. Seconded by Coshow, the motion was adopted.

Karey Fuelling, Wastewater Superintendent, shared an update regarding the cleaning of the water tank. Fuelling shared once they got into the process, additional work of 3-4 extra days is needed. The original bid was \$23,250 and the additional work was estimated at somewhere close to \$18,000. Although a motion was not needed, Coshow made a motion to approve the additional work and cost. Seconded by Fullenkamp, the motion was adopted.

Coshow thanked Matt Schultz, Operations Superintendent, for staying after his work hours today to help with the unloading of the decorations to be used on Madison Street Plaza this year.

There being no further business to be brought before the Board, Coshow made a motion to adjourn the meeting. Seconded by Fullenkamp, the motion passed.

Adjournment was at 6:13 p.m.